

October Board Meeting
National League of American Pen Women
Tuesday, October 20, 2009

Meeting called to order at 9:35 a.m. by President Joan Petit-Clair

May minutes were approved as written.

Board Member Reports –

Marge (Programs) – no report

Lynne (Membership) - Current email addresses were distributed. She will make email reports to each board member on updated email addresses rather than waste paper each month. She will also put a notice each month in the newsletter about those members who have made contact changes. Members will then need to contact Lynne if they want that new information, as the board is trying to protect the members' privacy.

Lynne will announce information on the new member tea at our luncheon and also send out emails. She may need more food. Members are expected to bring a prospective member if they plan to attend or will be paired with extra perspectives.

There were 14 perspective members when she took office so she is following up and has about four who are interested. Will have a special table at each luncheon for new members.

Pat (Newsletter) – Pat showed her plate slate and we discussed whether it was necessary or not. Will see how many are left on table and then Board will make a decision on whether to continue it. The seating is changed from picking little papers to open seating. We'll try to have a Board member at each table. Emails and phone numbers in the newsletter will be included or excluded for all Board members, depending on their wants.

Kathy (Treasurer) - presented her report showing that our expenses totaled \$7,696.75 and receipts of \$2,215 leaving us with \$7,718.93 in the checking account. We have an outstanding check of \$1,000 and still owe \$2,000 for scholarships so have \$4,840.53 available. We received a grant from City of La Quinta for \$1000. All dues have been paid.

Kathy got a note from Diane Leslie thanking us for our card, and a note from scholarship recipient Kaitlin Sliney, which Joan will read at the luncheon.

Shirley (Recording Secretary) - No report

Carol (Corresponding Secretary) – She sent out three tax letters for donations, a thank you to Mel Haber, our speaker, and three get well/thinking of you cards.

All messages to go out to the membership will go out through Carol. Pat Dugas will put a message in the newsletter that members must read the messages from Carol and not reply to her, but to the person making the request in the email. They are trying to work out the kinks in the system and looking for software that will handle this more efficiently.

Anice (Historian) - absent

Joanna (Hospitality) -There are 38 people coming to the luncheon today, five of whom are not members.

Tammie (Scholarship) - Marge asked her if she would help fill out grant papers for various cities to help us raise funds for scholarships and she agreed to work with Marge on it. We should ask for the maximum amounts when writing grants.

Susan (Publicity) - absent

Judie (Webmaster) - absent but Shirley reported that we have adequate space on the website to add more information and it won't cost us anything. However, we must watch our use of pictures, as they take up a lot of bites.

Old Business – Lynne will send emails to the people who have not provided a list of duties so she can complete the job clarification.

New Business –Desert Falls is upping our luncheon contract. As of January 2010 the cost will be \$20.23 when it is currently \$19.80. What should the cost of lunch be for members and non-members? Discussion followed. Marge made the motion and Carol seconded that we charge \$22 for members and \$27 for guests. Passed

Joan and Kathy to go to B of A after the luncheon to sign new cards, but must take minutes that state that Joan is president and Kathy treasurer and that they have signature capability.

Lynn made a motion to adjourn and Carol seconded. Adjourn at 10:40.

Respectfully Submitted,

Shirley Brenon
Recording Secretary.